

# Minutes

<b>Meeting</b>	<b>Bournemouth Airport Consultative Committee ANNUAL GENERAL MEETING</b>		
<b>Held on</b>	Thursday 28 <sup>th</sup> July 2016		
<b>Time</b>	1430 hrs		
<b>Venue</b>	Imperial Room, Departures Building		
<b>Attendees</b>	1.	Cllr WS Rippon-Swaine (Chair)	Hampshire County Council
	2.	Mr P Thorne (Deputy)	Christchurch & District Chamber of Trade & Com
	3.	Cllr T Cordery	Ferndown TC
	4.	Cllr W Dow	New Forest District Council
	5.	Cllr B Goringe	East Dorset District Council
	6.	Mr JT Hosker	Dorset Federation of Residents' Associations
	7.	Mr E Jarvis	Bransgore & District Residents' Association
	8.	Cllr Mrs J Jones	Hurn Parish
	9.	Cllr Mrs B Manuel	West Parley Parish & Deputy East Dorset District
	10.	Mr P Matthews	Bournemouth Chamber of Trade & Commerce
	11.	Cllr R Mills	Bransgore Parish
	12.	Cllr C Rochester	Bournemouth Borough Council
	13.	Ms A Warner	Dorset Chamber of Commerce & Industry
<b>In Attendance</b>	<b>Bournemouth Airport Authority:</b>		
	1.	Mr M Twomey	Head of Technical Services
	2.	Mr A Murray	MAG Principal Planner
	3.	Mrs C Willoughby-Crisp	Air Traffic & Operations Manager
	4.	Mrs S Windsor	External Affairs Consultant
	5.	Ms R Osborn	Secretary
<b>Apologies</b>	1.	Cllr Mrs S Grove & Cllr Mrs P Morrow	Verwood TC
	2.	Cllr Ms V Hallam	Christchurch Borough Council
	3.	Cllr M Iyengar	Poole BC
	4.	Miss A Martin	Travel Councillors
	5.	Cllr Mrs M Phipps	Dorset County Council
	6.	Mr B Rickman	New Forest National Park Authority
	7.	Cllr P Russell	Crowhill Res' Association / Burley Parish
<b>Next meeting</b>	Thursday 24 <sup>th</sup> November 2016, commencing at 1430 hrs in the Imperial Room		

Prior to the start of the meeting, Members held a minute's silence for Cllr John Wilson, who had passed away in June. John was a long-standing and valued Member of the Committee and will be sadly missed.

## 1. Election of Chair and Vice Chair

- 1.1 The Chairman and Deputy were confirmed in Office for the next year (third year of the three-year term). This was proposed by Cllr Iyengar and seconded by Cllr Dow.

## 2. Minutes of Last Meeting

- 2.1 The minutes of the last meeting, held on 16<sup>th</sup> March 2016, were approved by those present.

### 3. Matters Arising / Actions

3.1 There were none.

### 4. Report by the Head of Technical Services

- 4.1 A business update was given for the year to date. Passenger numbers stood at 208,000 against a budget of 192,000 for the period (+8%). As a consequence, the Airport was ahead of financial budget due to increased passenger numbers, as well as an excellent General Aviation (GA) performance. It was noted that even though the Airport was performing well against budget at the moment, the results were 24% down on last year. Individual airline passenger performance was discussed, with Ryanair achieving their budgeted passenger load factors at BOH and Thomson exceeding their budgeted expectations.
- 4.2 For the full financial year, the original budget had been revised to 592,000 and then again to 629,000, 6.3% ahead of business plan but 16.5% below 2015. It is anticipated that there will be a shortfall on business plan expectations for the year, however, early performance indicates there is a likelihood of breakeven. Costs were expected to remain within budget. The Airport was now running lean. It remained important that the Airport continued to manage costs very closely and increased its revenue, in order to achieve sustainability.
- 4.3 Revenue generation was discussed. Commercial Aviation accounted for 10% of Airport revenue, GA 28%, Retail (which was linked to passenger numbers) 10%, Car Parking (also linked to passengers) 27%, Property at 13% and Other (training courses etc) 12%.
- 4.4 Ryanair had announced a doubling of their flying programme for the winter season, including a new route to Krakow. There were also additional Cunard cruise flights planned for this year.
- 4.5 On the GA side, Maleth Aero had based two VIP 737s at the Airport, European were doing a VVIP conversion on an A340 aircraft prior to it entering operation and, again, based at BOH. New hangar opportunities were being negotiated and there was a review underway of land use opportunities. BOH continued to market attractive flight training and parking deals for aircraft. It was again noted that every £1 spent by BOH was reviewed and carefully considered.
- 4.6 Air Festival planning was in progress with BOH accommodating much of the display traffic.
- 4.7 The Chair asked about BREXIT and its potential impact and the Airport replied that it had seen a good start to the year and there were no signs of this tailing off. However, it was too early to speculate about any BREXIT impact.
- 4.8 The Deputy Chair asked whether the loss of Royal Mail had an impact on the cargo business. The Airport replied that there were no cargo operations at the Airport at present and confirmed that the hangar previously occupied for the processing of the Royal Mail was now being looked at for other uses.
- 4.9 Since the last Committee meeting, the following incidents had occurred:

	No	Details
Aircraft Accidents	0	
Aircraft Ground Incidents	3	* Robin aircraft nose wheel shimmy * PA28 with a burst port tyre on landing * Diamond Twinstar with a burst tyre on landing
Full Emergencies	5	
Local Standby	15	

Weather Standby	16	
First Aid	16	
Off-Airport Road Traffic Accidents	0	

- 4.10 A chart showing passenger numbers for 2014, 2015 and 2016 to date was shown and discussed. For the months of January, February and March passenger numbers for 2016 were slightly above those recorded for the two previous years, for April the current year's passengers numbers were below those recorded in 2014 but slightly ahead of 2015. May's passenger numbers were down against 2014 and 2015 and June's were slightly ahead against 2014 but down against 2015. Non-Commercial (GA) movements were shown to be slightly down on those in 2015, except for February when they were showed a slight increase. Commercial activity was ahead of the 2015 statistics for the first three months of the calendar year, however, April, May and June were down due to Flybe flights last year. Total movements year to date for 2016 were down on both 2014 and 2015.
- 4.11 Referring to the recent ASQ (Airport Service Quality) survey scores, the Airport reported that the vast majority of passengers arrived at the Airport by private car. Most passengers arrived at the Airport between 1½ to 2 hours before their flight, with leisure being their reason for travel. In the last twelve months, the majority of passengers had made 1 or 2 trips, but in the last quarter the majority had made 3 to 5 trips. Country or residence was predominantly UK. In the last quarter's results, the age group 45 to 54 made the most flights.
- 4.12 In terms of ASQ ranking, BOH was ranked as 9<sup>th</sup> out of 26 airports in Europe (airports with 5m passengers or less) with a score of 4.13. A Member asked whether the survey scores were broken down into categories so the Airport could identify areas in which it was falling behind. The Airport responded that the surveys were broken down and it assured the Member that it addressed all issues, wherever possible.
- 4.13 A Member asked why Southampton Airport had double the passengers to Bournemouth. The Airport replied that there were a variety of reasons, i.e. Southampton's geographical location, links to the M27, railway link and nature of flights as it had a significant number of business flights whereas Bournemouth was more successful in the leisure market.
- 4.14 A Member asked if the A338 roadworks had an impact on the Airport. The Airport replied that it had not experienced issues whilst the work was being undertaken and the Airport had done its best to keep passengers updated via the website.

## 5. Aircraft Noise Report

- 5.1 For the period July 2015 to the end of June 2016, there had been 45 complaints from 43 complainants (not including repeat complainants). Of the 45 complaints, 41 aircraft were found to be compliant and 4 non-compliant. The non-compliant were helicopters conducting pleasure flights, commercial flights and private jets, the operators had been contacted.
- 5.2 For the same period, there had been 234 complaints from 2 repeat complainants, broken down as follows:
- \* 9 complaints from 1 person from Broadstone
  - \* 225 complaints from 1 person from Merley
- 5.3 Total aircraft movements per complaint were shown.
- 5.4 A Member asked whether the Police helicopter was under the jurisdiction of the Airport and the Airport responded that it was not. Members expressed their concern over the amount of noise generated by the Police helicopter.

## 6. Planning & Policy

- 6.1 The Government had announced that it would issue its reaction to the Airport's Commission Report in the Autumn.
- 6.2 As previously reported, the package of Airport access improvements works was being progressed through the Growth Deal and the Airport was Chairing the LEP Bournemouth International Airport Growth (BIG) Board. Planning applications had been submitted for two of the schemes that formed a part of this package, namely Hurn Roundabout and Chapel Gate. The Hurn decision had been deferred for a site visit and Chapel Gate was likely to be withdrawn. However, a revised programme was being looked at following LEP advice, based on the remodelling of the B3073 corridor and an accepted approach to address the greatest areas of need first. As a consequence, the A338 package and Parley Cross were moving up the delivery agenda. Members were presented with a joint marketing brochure for the LEP BIG Programme that had been launched.
- 6.3 A Member asked whether the Airport was aware of a proposed road link off the A338 to the hospital and Airport confirmed that it was and that it formed part of the A338 package.
- 6.4 A Member expressed concern and frustration that all roadwork improvements to alleviate traffic congestion seemed to be south of Ferndown and did not address the traffic issues going from Poole to the Ferndown area. The Airport said that any works around the Poole area were part of the Poole Harbour works, separate to the works around the Airport, which the LEP were looking at separately. The Airport added that Longham works were planned for further down the programme.
- 6.5 A Member expressed concern over the Hurn works and suggested that works at Blackwater needed to be undertaken prior to the Hurn roundabout scheme.
- 6.6 A Member asked how much funding had been allocated to the LEP for the works. The Airport replied that the package total was £54m committed by the LEP, with £20m already spent on the recent A338 works.
- 6.7 The Dorset County Council Waste and Minerals Local Plans Consultations had just closed for comment. The Waste Plan suggested a different waste stream proposal for the Eco site, which would increase throughput significantly. The Airport issues centred around traffic movements, storage of waste, odour and height of smokestack. The Consultation was on the Minerals Plan sites. The Airport's comments on the Minerals Plan Sites concentrated on traffic movements and control of bird activity.
- 6.8 The outstanding objection for the proposed Traffic Regulation Order to extend no waiting and no loading areas in the vicinity of the Airport entrance and further along Parley Lane had been withdrawn, so negating the need for a public inquiry. Timescale for implementation was to be advised.
- 6.9 Christchurch Borough Council was still awaiting a Travel Plan from Parkfield School to comply with condition of the Planning permission, in which the Airport had considerable interest. A Planning Application has been submitted for temporary facilities, although it had since been announced that there will be a further delay for occupation until late 2016.
- 6.10 The off-site parking operator at Adventure Wonderland submitted a Planning Application after Christchurch Borough Council threatened enforcement action. The Application was for parking 75 vehicles on the existing car park, although the current operation was probably four times this size and taking place on open countryside. The decision to award consent was granted against Officer recommendation.

- 6.11 Matcham Karting had applied for a facility on land between Bournemouth Sports Club and the Airport. The Committee decision had been deferred until the 18<sup>th</sup> August.
- 6.12 Construction of the new Aim development had been completed, with occupation to commence in August and phased as fit-out rolls forward. The vacation of the existing buildings will open up development opportunities.
- 6.13 Development had commenced on a 14k sq m scheme for Stoford, with a tenant already identified. Occupation date was anticipated as February 2017 and there will be 500 new jobs to the site.
- 6.14 MAG was still pursuing the notion of a Local Development Order with Christchurch Borough Council, which would bring a simplified planning regime into effect for future developments on the business parks
- 6.15 A Member asked about the Airport bus service (A1), as the current bus service into Christchurch from Hurn was to be cut back. The Airport advised that it would report at the next meeting.

**ACTION Airport to advise on A1 bus service at the next meeting.**

**7. Any Other Business**

- 7.1 The Airport Winter 2016 / 17 flight timetable was distributed to Members and this would be sent out as an attachment when the Minutes were emailed out. If a Member required a hard copy, they were to contact the Secretary who would organise this.

Chairman ..... Date ..... 2016