



JUMPERS AND ST CATHERINE'S HILL RESIDENTS ASSOCIATION

www.wcresidents.co.uk

Committee Meeting Minutes

Virtual meeting 4th November 2020 19.00 hrs

In these minutes: BCP=Bournemouth, Christchurch, Poole Unitary Authority; CTC = Christchurch Town Council; DUA=Dorset County Unitary Authority; PC=Parish Council; RA=Residents Association; SSSI=Site of Special Scientific Interest (Town Common and St Catherine's Hill for example)

- **Present:** Sue Fotheringham. Eileen Lancaster, Tara fox, Malcolm Green.
- **Apologies for absence:** Maureen Biggin, Sue Spittle.
- **Minutes of the last meeting:** Noted and approved.
- **Accounts:** The Accounts for Sept, Oct and November will be on the Website by 1st December. SS, confirmed the Associations indemnity insurance has be paid. **Action SS.**

Teachers Account, it was agreed MG, would be the 3rd signatory for this account to add to SF & SS, withdrawals from this account would require any 2 of 3 signatures. **Action SS.**

Bank account clarification:

The RA has 4 bank accounts - three accounts with HSBC and one account with Teachers.

The reasons behind the use of four bank accounts are as follows:

Initially we had three accounts i.e. Current account, Deposit account and the Teachers Building Society Account. The Current account was used to handle the day to day payments and the receipts of subscriptions from the collectors. The reason for the two other accounts was that the Deposit account stored funds that could be called upon quickly to pay bills etc. before funds were deposited. The Teachers account gave a better interest rate than the Deposit account and funds were transferred periodically to this account from the Deposit account.

The fourth account was used to allow Members to pay their subscriptions directly into an account and allow us to keep these sums separated from the Current account. Therefore, easier to analyse and keep the Current account balance safer from fraudsters. The balance of this Subscription account was transferred before the end of the month into the Current account.

The accounts used to be prepared on a Quarterly basis and were only discussed periodically. When DB, began preparing them, he suggested that we should have monthly accounts and prepared showing prior year's figures. This was agreed by the committee. He can produce the accounts very speedily after the end of each month if he has the following:

Copies of the statements for the Current and Deposit account (not including the Teachers account, as this is only prepared on an annual basis)

Details of any payments made during the month

An analysis of all funds transferred from the Subscriptions account and details of all monies paid in.

Once he has received this information, he can usually prepare the accounts within a few days.

- **Membership and subscriptions:** SF, as membership secretary will be formulating an action plan for next year based on past and current information. E mail members will automatically become members, non e mail members will be issued a newsletter during the January-February period with the emphasis the RA, is still inexistence and they are still members. **Action SF.**

2021 membership will be one of the main topics on the Agenda for the Feb 2020 committee meeting

- **Newsletter:** TF. November newsletter to be issued by 2nd week of November.
 - A committee member Sue Fotheringham recently supported the YMCA by sleeping rough to raise money and raise awareness of the services needed to support homeless persons. The experience was an eye opener to the reality of the plight of a homeless person. **Action TF.SF.**
- CTC : The Neighbourhood Plan Committee has been formulated and is now up and running.

- **CTC Council:** The TPO's on St Catherine's Hill – the trees on some of the parcels of land bought recently on the residential area of The Hill, are now in place.

- **BCP Council:** The planning outcome of the proposed Hurn Way Care Home is being closely monitored by Councillor Margaret Phipps.

- **Hall on the Hill:** Due to Covid 19 Government restrictions the Hall will remain closed until further notice. The RA request MG to contact the caretaker NA regarding the location of the RA's PA system which could be in one of the storage cupboards? **Action MG.**

It was proposed the Hall should display the NHS QR code poster for the Track & Trace, Covid 19 application. The RA will assist the Hall trustees in implementation of the production of the code.

Action SF.EL.

- **Friends of St Catherines Hill:** ARC progressing the completion of groundwork's maintenance.
- **Website Maintenance:** No issues, all satisfactory.
- **Bournemouth Airport:** The proposed committee meeting for 12th November 2020 was cancelled, an airport status update was issued by the Airport's Operations Director. **Action EL.**
- **AOB:**
 - **RA Manual** When completed the manual will be located and retained by MG. **Action MG.**
 - **Next Meeting : 2nd December 2020 19.00 hrs** **Action EL + All**
 - **Meeting closed 19.55hrs**